

Maintenance Instructions For Propel Tile™

These instructions supersede any verbal or written instructions from Greatmats Specialty Flooring representatives, and must be followed in order for the warranty to be in effect.

Overall

Preventative maintenance: Because 90% of all dirt in a building comes in on footwear, Greatmats Specialty Flooring strongly recommends installing and maintaining entrance matting (preferably permanently installed) at all outdoor entrances (20-30 linear feet for major entrances; less for infrequently used entrances). Doing this will improve indoor air quality, reduce flooring maintenance costs, and lengthen the life of your interior floors.

Safety: Always post "Wet floor" and/or "Caution" tape when wet maintenance is going to be performed. Refer to cleaners' MSDS for any Personal Protective Equipment requirements.

• Actions not to take: Propel Tile™ does not require waxing, buffing, or stripping. Therefore, there is no need to apply any type of floor finishes or waxes.

Initial Cleaning

- 1. Vacuum (with heavy-duty commercial vacuum) the floor to remove all dirt and grit. This is the single most important maintenance activity for preserving the floor's appearance and performance and typically the most overlooked and omitted.
 - **a.** Use a heavy-duty commercial vacuum cleaner that features a rotary power brush or beater bar to remove deeply embedded dirt particles, especially in heavy traffic areas. Matting products release more soil when dry.

Routine Cleaning

- 1. Vacuum (with heavy-duty commercial vacuum) the floor to remove all dirt and grit. This is the single most important maintenance activity for preserving the floor's appearance and performance and typically the most overlooked and omitted.
 - **a.** Use a heavy-duty commercial vacuum cleaner that features a rotary power brush or beater bar to remove deeply embedded dirt particles, especially in heavy traffic areas. Matting products release more soil when dry.

Recommendations for vacuuming frequency:

Heavy to normal foot traffic/heavy to normal soiling - 1 x per day

Light foot traffic/light soiling - 2 to 3 x per week

Occasional foot traffic/minimal soiling - 1 x per week

Maintenance for Propel Carpet Tile Continued

As Needed

- Spot Removal: If a spill occurs, use a clean absorbent cloth or paper towel to absorb
 as much of the liquid as possible. Spray the stained area with an all- purpose spot
 remover and rub the surface with a clean white cloth. Turn the cloth often to a clean
 side. Grease or oil based stains may require a citrus-solvent based spot remover. Allpurpose and citrus-solvent spot removers are available from your local janitorial supply
 distributor*.
 - *Note Always test spot removers in an inconspicuous area of the mat.
- Gum Removal: Excess chewing gum should be scraped off with a standard putty knife.
 Chewing gum residue may require use of a citrus-solvent based spot remover available locally at your janitorial supply distributor.

Deep Cleaning

- Conduct deep cleaning as needed, when your routine cleaning is not meeting your expectations
- Propel Tile[™] should be periodically deep cleaned by the Hot Water Extraction method.
 Best results and quickest dry times will be achieved with a commercial truck-mounted
 steam extraction machines. Extraction cleaning removes deeply embedded soils and
 should be performed as needed, based on your traffic count and soil level. A minimum
 quarterly extraction cleaning is recommended for high traffic applications, more often
 during winter months in traffic lanes.

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